

SWINA

COVID-19 Guidelines

As Southwest Institute of Natural Aesthetics begins the phased return to campus, the health and safety of students, staff, faculty is the top priority. SWINA has implemented several new policies to help mitigate exposure to the COVID-19 virus, including health and symptom monitoring, social distancing, wearing of personal protective equipment, and increased cleaning and sanitizing of buildings and equipment.

We need your help. In order to provide a safe learning environment, all students, staff, and faculty must understand and agree to comply with the following health and safety requirements when on campus.

First and foremost:

- Do not come to campus if you are sick or if you have any signs or symptoms of illness including
 - fever, cough, or shortness of breath.
- Report any confirmed case of covid-19 to your instructor or student services coordinator (student) or Michael (employees).

If you are not sick, and do not have any symptoms of illness, by returning to the campus you agree to abide by the following policies and procedures:

- **Avoid Gathering:** Please arrive to the facility 15 minutes earlier than scheduled to allow adequate time for any requested screening process.
- **Social Distancing:** Students will be assigned to classes in numbers that allow the honoring of social distancing regulations for each classroom.
- **Personal Protective Equipment:** All SWINA students, staff, and faculty are required to wear protective face coverings as required by the AZ Board of Cosmetology. SWINA requests each person provide their own face mask. Anyone using a personal, reusable mask should follow CDC guidelines for maintaining and sanitizing a reusable mask.
- **Personal Hygiene:** In addition to wearing personal protective equipment, SWINA expects all students, staff, and faculty to follow CDC guidelines of frequent hand washing using soap and water for at least 20 seconds, if hand washing is not available use hand sanitizer containing at least 60%. Also, avoid touching your eyes, nose, and mouth.
- **Sanitizing and Disinfecting:** All classrooms and laboratories will be cleaned between uses. All campus facilities will be cleaned at the end of each day. To help the community stay healthy, Students and Faculty will be responsible for cleaning their areas before and after each use. SWINA will provide the necessary cleaning materials.
- **Symptom Monitoring:** All SWINA students, staff, and faculty returning to campus agree to have their temperature checked upon request. A person exhibiting a temperature within the normal range who does not have a history of symptoms will be allowed to remain on campus.

Any student who is experiencing symptoms of illness, or who is unwilling or unable to comply with any of the above provisions should contact your campus your instructor or Student Services Coordinator as soon as possible.

Any staff or faculty member experiencing symptoms of illness or who is unwilling or unable to comply with any of the above provisions should contact Student Services as soon as possible.